



Plattsburgh, New York

Randal J. Stone
Assistant Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-561-5965
Fax: 518-561-8236
stoner@cityofplattsburgh-ny.gov

MEMO

TO: Mayor Donald Kasprzak
Members of the Common Council

FROM: Assistant Fire Chief, Randal Stone

DATE: September 6, 2012

RE: Fire and Ambulance Responses

For this week's period: Thursday, August 30, 2012 to Wednesday, September 5, 2012
our Department has responded to the following:

Fire Calls	22
	1 brush fire
	7 system activations
	7 EMS assist
	1 overpressure rupture
	1 swimming rescue
	1 dispatched/cancelled enroute
	4 MVA

Ambulance Calls	56
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Mutual Aid by CVPH	8
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BUILDING INSPECTOR'S COMPLAINT REPORT: 09/04/12

DATE	STREET #	STREET NAME	COMPLAINT	INSP	CORRECTION	DATE OF CORRECTION
8/28/2012	71	WALL ST	FORKLIFTS	KB	CORRECTIVE ACTION IN PROCESS	
8/30/2012	12	HARTWELL ST	GARBAGE	KB	CORRECTIVE ACTION IN PROCESS	
8/30/2012	303	MARGARET ST	INTERIOR COMPLAINTS	CB	CORRECTIVE ACTION IN PROCESS	
8/30/2012	4	MONTCALM AVE	TALL GRASS	CB	CORRECTIVE ACTION IN PROCESS	
8/30/2012	50	TRUMAN AVE	WINDOWS LEAK	CB	CORRECTIVE ACTION IN PROCESS	
8/31/2012	3	MORRISON AVE	GARBAGE	KB	CORRECTIVE ACTION IN PROCESS	

CITY OF PLATTSBURGH, NY

STATEMENT OF CASH RECEIPTS

Department of Public Library

The undersigned hereby certifies that the following is a complete statement of all monies payable to the City of Plattsburgh received by the above mentioned department, or by the undersigned, during the period beginning August 15, 2012 and ending on August 21, 2012 inclusive.

Purpose for which Received		Amount
6124-2450	Commissions	-
6126-2613	Overdue Charges	366.15
6126-2650	Sale of Scrap - Library Auction	-
6126-2655	Minor Sales	103.72
6127-2690	Lost/Damaged Property	78.00
6127-2701	Refund Prior Year Expense	-
6127-2705	Gifts and Donations	-
6127-2755	Trust Fund Income	-
6227-2760	CEF Library System	-
6330-3840	State Library Aid	-
6330-3842	State Aid	-
	General	547.87
	Sales Tax @ 8.0% (Minor Sales - Supplies Only) T&A	9.02
	TOTAL	556.89

Dated, Plattsburgh, NY August 23, 2012

Signed by Jamie A. Parrotte, Administrative Assistant

Received of Jamie A. Parrotte the aforesaid amount of:
Five hundred fifty-six and 89/100 dollars this 23rd day of August 2012.

R. Marks, PJ
Richard A. Marks
City Chamberlain



Plattsburgh, New York

41 City Hall Place
Plattsburgh, New York 12901
518-563-7642
Fax 518-561-4208
hartmannm@cityofplattsburgh-ny.gov

September 4, 2012

Honorable Mayor Donald Kasprzak
and Members of the Common Council
41 City Hall Place
Plattsburgh NY 12901-2938

Re: 20 Montcalm Avenue

In connection with the 2009 Housing Rehabilitation Program funded with NYS Housing Trust Fund Corp/Division of Housing and Community Renewal HOME monies, the Office of Community Development respectfully requests that it be authorized to advertise for bids for housing rehab for the following project: Witt – 20 Montcalm Avenue

Some preliminary work needs to be done before the rehab begins. An energy analysis by a certified Business Performance Institute firm, in this case the JCEO Weatherization Division, and a lead base analysis must be performed before any contract is put out for bid. A work write up will be done with the owner that will include any weatherization requirements and the necessary housing repairs.

Each proposal shall be accompanied by a certified check, payable to "City of Plattsburgh." The bid security shall be in the amount of two percent (2%) of the total bid.

A complete set of the contract documents may be obtained from the office of the City Clerk upon payment of a \$15.00 deposit for each set obtained.

Thank you for your consideration in this project.

Respectfully submitted,

Kenneth M. Primard
Rehabilitation Specialist

:mh
cc: File



Plattsburgh, New York

Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

Date: August 29, 2012
MEMO TO: Mayor Kasprzak
FROM: Richard Marks
RE: Police Department – Budget Adjustment

It is being requested from the Police Department to adjust amounts for the 2012 Budget as follows:

Increase Estimated Revenue: Police Fees	0-0001115-1520	\$16,705.87
Increase Appropriation: Regular Pay	1-3120000-1200	\$11,708.13
Personnel Clothing/Equip	1-3120000-4360	\$ 4,997.14

This request will provide an increase to 2012 budgeted appropriations for academy costs to be recovered equal to the proceeds for police fees for submitted claims to the jurisdictions that received the academy training. The corresponding increase to 2012 budgeted appropriations for police regular payroll and personnel clothing and equipment will provide for the additional time required for training and for the clothing/equipment provided to the trainees. Attached are the cost details from the recoveries and the net amount of this adjustment increases the 2012 General Fund Budget for estimated revenues and appropriations by \$16,705.87, equally.

Thank you for your attention to this request.

Cc: Carole Garcia
Heather Silver



Plattsburgh, New York

Derek J. Rosenbaum
Sole Assessor

Office of Assessment
41 City Hall Place
Plattsburgh, NY 12901
518 563-7708 office
518 563-6684 fax
rosenbaumd@cityofplattsburgh-ny.go

August 29, 2012

Mayor Kasprzak
And Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Mr. Mayor and Councilors:

I request your approval to travel and complete an Assessor's continuing education course in order to expand my knowledge base of pertinent assessment topics so that I may more effectively execute my duties as the Assessor, and also to fulfill my continuing education requirement. The purpose is to attend the training entitled "2012 NYSAA Annual Meeting and Seminar" being held in Lake Placid, NY, from September 30, 2012 through October 3, 2012. The cost will not exceed \$409.50, which should be paid out of Training and Education, Vehicle Supplies, and Mileage Expense accounts. Reimbursement from the New York State Office of Real Property Tax Services is available and I will seek full reimbursement for the City.

Thank you for your consideration in this matter. If you have any questions or should you require additional information, please feel free to contact me.

Sincerely,

Derek Rosenbaum
Sole Assessor



Plattsburgh, New York

Derek J. Rosenbaum
Sole Assessor

Office of Assessment
41 City Hall Place
Plattsburgh, NY 12901
518 563-7708 office
518 563-6684 fax
rosenbaumd@cityofplattsburgh-ny.go

August 23, 2012

Mayor Kasprzak
And Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Mr. Mayor and Councilors:

I request your approval to travel and complete an Assessor's basic certification course in order to expand my knowledge base of pertinent assessment topics so that I may more effectively execute my duties as the Assessor, and also to fulfill my basic certification requirement prior to the February 2013 deadline. The purpose is to attend the training entitled "Data Collection" being held in Latham, NY, from October 11, 2012 through October 12, 2012. The cost will not exceed \$362, which should be paid out of Training and Education, Vehicle Supplies, and Mileage Expense accounts. Reimbursement from the New York State Office of Real Property Tax Services is available and I will seek reimbursement for the City.

Thank you for your consideration in this matter. If you have any questions or should you require additional information, please feel free to contact me.

Sincerely,

Derek Rosenbaum
Sole Assessor